

Competition Meeting & Fundraiser Collection

Treasurer

- ✓ Inform them that all fundraiser payment will be collected at the end of the meeting while they are selecting their competition events. They should not give any money or cards to anyone at this time.

Vice President

- ✓ Explain the points system sheet

President and Secretary

- ✓ Discuss the format of the competition
 - They will take a test here at school during flex in 2 weeks and then go on a field trip to find out the winners.
 - There is no makeup date for the tests.
 - If they miss it, they cannot participate.
- ✓ If they choose to compete, in a non-performance event, they will report to the library on _____ after checking in with their management team teacher for flex
 - They will take an online test for their selected event.
 - They will not find out results of the test that day. Results will be announced at the RLC field trip on _____.
- ✓ Explain the difference between the types of events:
 - Non-performance
 - Performance
 - Team

Treasurer

- ✓ In few minutes they will be given a competition sign up form
- ✓ They must return the form to the box on the front table after it is completed
- ✓ Competition assignment will be completed by Thursday _____.
 - On Thursday _____ or Friday _____ they should report to room 111 to pick up their competition assignment.
 - At that time they will be given additional information about resources to study
- ✓ Remind them of Dress Code for this event
- ✓ After selecting their competition event today, they must return their permission slips and \$10 for the trip by this _____
- ✓ Details about leaving time, etc will be given at the January meeting

Historian

- ✓ Space will be limited to 55 students on the competition field trip.
- ✓ Any students participating in a performance event will be given precedent on the trip because they have to be present in order to complete their event.
- ✓ All other spots on the competition field trip will be filled on a first pay and return permission slip basis
 - In order to secure spot on the field trip, \$6 payment and club permission slip form must be returned at the same time.
 - Spots will not be held for students who only return 1 of the 2 or for students who do not return the club form of the permission slip.
 - Deadline for payment and permission slips will be _____
- ✓ Students may still participate in the competition even if they do not attend the field trip on _____ (except for those doing performance events)
- ✓ Students may not go on the field trip if they are not competing in an event.
- ✓ Remind them of the dress code for the field trip

Historian & Reporter

- ✓ Remind them that the competition is really what the club is all about so they should make every effort to participate
- ✓ Inform them that if they want to advance to states, they will need to study prior to the event in January
- ✓ There will be a minimum score required in order to attend the state competition—just because they qualify doesn't necessarily mean they will be able to attend the state event—so they should study!

Vice President and Treasurer

- ✓ Talk about the competition sign up form they've been given
- ✓ Some events are for 9th and 10th graders only—they are marked with *
- ✓ They may not repeat an event they did in the past
- ✓ If they are doing a team event, 1 member of the team may repeat the event
- ✓ They will be given time during the second half of the meeting today to select their top 5 choices.
- ✓ Space is limited in each event, therefore, they should select 5 events they might be interested in doing so. Every effort will be made to give them their first choice, but it is not always possible

President—Important date reminders

- ✓ Have them get out agenda books and write down important dates
 - Competition permission slips and payment due—_____ (spots reserved on a first pay/form basis)
 - Competition field trip—_____ snow date _____ (Competition will be held at Myerstown UCC)
 - Pick up competition assignment—_____ or _____
 - Competition testing—_____ during flex in library
 - Next club meeting—_____

Treasurers

- ✓ Collection of fundraiser payment and unsold cards will begin at this time.
- ✓ Be sure to keep very careful track of who turned in what.
- ✓ Use the google doc on the front computer to track.
 - One of you track on the computer while the other one collects payment and forms.

Secretary

- ✓ Get the email address you are missing and/or check on the addresses of the 3 emails that came back to you

Everyone else

- ✓ Help out where needed
- ✓ Go around and answer questions on the competition