

Fundraiser Meeting

Officer Assignments and Topics

President—General Fundraiser Information

- ✓ We have tried a variety of different fundraisers in the past, this one seems to be the easiest for everyone involved
- ✓ Each club member is being asked to participate to a minimum level
- ✓ Those who go above and beyond the minimum participation level will be rewarded with lots of points in their points bank.

Vice President—Points Explanation

- ✓ Go over the points handout.
- ✓ Explain the purpose of the points—if they qualify to attend state competition, a very expensive trip, money from the club's treasury is divided up based on the number of points they have. And person with highest number of points at the end of the school year earns an amusement park ticket.

Reporters—Who, what, when, where info

- ✓ We will be selling discount cards for local businesses
- ✓ Sale begins as soon as you leave the room today and runs until _____
- ✓ The cards are \$10 each and in most cases the offers may be used over and over again for one whole year from the date of purchase
- ✓ This is a great time of year to sell these—they make great holiday gifts
- ✓ Sell card to family members and friends. DO NOT ASK TEACHERS—officers will be doing that.

Treasurers—Minimum participation

- As a requirement of your FBLA membership, you are required to sell a minimum of 7 cards
 - For each of these 7 required cards you sell, you will be awarded 5 points in your points bank—that's a total of 35 points going into your point bank
- You are encouraged to go above and beyond the minimum requirement and take orders for more cards. If you need additional cards, stop into room 111 to pick them up!
 - For each card sell above the required 7 cards, you will be awarded 10 points—here's a chance to fill up your points bank!

Secretary—Fundraiser Contract Information

- Read and sign fundraiser contract (green sheet) when you pick up your cards.
- Value of the cards you are being given is \$70, if you lose the cards, you have to pay the value of them
- If you do not return payment for your 7 cards, you will be placed on the fines list and will be on social probation until you return payment and/or unsold cards

President—Card distribution information

Cards are split in to alphabetical piles. Have them report to an area of the room to meet the officer who has their section of the alphabet. They should return to their seats after they receive their cards. When they return to their seats, they need to sign and complete the green form. They will be asked to return the green form on their way out of today's meeting.

(Distribute cards)

Historians—End of fundraiser information

- Fundraiser ends on _____
- Payment for the cards you sold g will be due at the _____ flex meeting
- Anyone not returning payment on _____ will be placed on the school's fines list.
 - Please return all payment in the form of ONE CHECK made payable to CV FBLA

President—Next meeting information

- ✓ Next meeting: _____

- ✓ Fundraiser payment due: _____
- ✓ Competition sign up meeting will be happening in December.
 - Check out the FBLA website for information on the various competition options.
- ✓ Specific details about the competition will be given at a future meeting.
- ✓ Reminder to always check the CV FBLA website for dates, information, activities, and meetings
- ✓ Meeting adjourned.